

**Minutes of the  
Measure Y Oversight Committee  
Monday, November 19, 2012  
Mark Dunakin Hearing Room (#1)  
Oakland City Hall**

*The following minutes were developed by watching the DVD of the meeting recorded by KTOP. Inaudible portions of the meeting are indicated. These are “action minutes” and, as such, are intended to report official action taken by the Measure Y Oversight Committee (Committee) and provide a brief synopsis of the items heard. Please refer to the recording of the meeting for more detail. The recording of the meeting is available from the Measure Y Coordinator at [pcaceres@oaklandnet.com](mailto:pcaceres@oaklandnet.com).*

**Item #1: Roll Call and Determination of a Quorum**

The meeting was called to order at 6:30 pm.

Measure Y Coordinator Claudia Albano introduced Patrick Caceres who will be the new Measure Y Coordinator when she retires next month. Mr. Caceres introduced himself and said he is looking forward to working with the Measure Y Oversight Committee (Committee).

The roll was called. A quorum could not be declared as only 5 members were present.

Members present included:

- Joanne Brown
- Peter Barnett
- Chairperson Dorado
- Vicente Cruz
- Ryan Hunter

Member absent included:

- Nyeisha DeWitt
- Melanie Shelby
- Qa'id Aqeel

**Item #2: Open Forum**

There were no speakers.

**Item #3: Approval of the Minutes from the October 15, 2012 meeting.**

As there was no quorum, the minutes were tabled until the next meeting

#### **Item #4: DHS Revenue & Expenditure Reports**

Priya Jagannathan gave the Revenue and Expenditure report for DHS violence prevention programs in July and August, 2012.

#### **Item #5: OPD Revenue & Expenditure Reports**

Felicia Silva gave the Revenue and Expenditure report for OPD community policing programs for July and August, 2012.

- She mentioned that all the computers for the PSOs have been installed and the PSOs have been trained.
- OPD will be getting three vehicles assigned to Measure Y officers within the next few weeks. She was not sure if the Measure Y logo would be on the cars but will research the possibility.
- She will also inquire about the September training expenditures for the PSOs and provide a narrative explaining what they are for.
- Chairperson Dorado asked that there be more detail in the OPD Revenue and Expenditure reports.

#### **Item #6: Breakdown of PSO Hours per OPD Payroll**

Felicia Silvia provided a report on the number of Measure Y hours PSOs worked during the third quarter of 2012, according to the OPD payroll system in the Bureau of Field Operations area: West.

- There are 520 total hours possible from July to September – which is 40 hours per week for 13 weeks. For example, PSO Ruiz worked 420 hours of the 520 hours doing Measure Y work and 10 for holiday overtime.
- Members expressed the desire to know how many hours PSOs worked, total, not just charged to Measure Y. Ms Silva explained she only has access to the payroll data and can only provide the information inputted into the system, such as overtime, sick leave, holiday pay, etc. To get the operational side of the issue - where PSOs were and what they are doing - would require coordination with the Deputy Chiefs. She will discuss this with them and provide a quarterly report.
- It was noted that Officer Peridin worked 590 hours instead of 520 hours. How could he work more than the maximum number of hours with no overtime hours. Ms. Silva said she would look into this and report back.

#### **Item #7: Measure Y Funded OPD Mentoring Program**

Fire Chief Reed gave an overview of the outreach OFD is currently doing. She then introduced Firefighter Frank Mui who has developed a pilot mentoring program that won't be operational in every station, but will when it is fully up and running. Firefighter

Mui will provide an overview of the pilot mentoring program in writing to the Committee members' review.

- The official start date is January 19, 2013.
- The program is designed for youth 14-24 years old
- There will be a 6 month initial training program on how to function in a fire house, including fire safety, CPR, first aid, etc.
- After the initial training they are eligible to do a ride along, and will then be assigned to a mentor who is a firefighter who volunteers to work with them.
- OFD has joined up with an organization to help track the mentees' academic progress. They will meet with the instructor once a week for 3 hours and at the OFD Tower once a month for exercise.
- The program is in the development stage, and OFD is having a 2<sup>nd</sup> round of interviews with possible candidates. The hope to have 20 students for the initial pilot program.
- For this to be a volunteer activity for firefighters it may be a labor issue that still needs to be worked out as this is an OFD sponsored program. Hopefully firefighters can be released while on duty to do this or receive overtime.
- OFD was encouraged by the Committee to coordinate this program with Measure Y funded groups.
- The Committee requested an update or progress report in writing in 90 days along with a presentation to the Committee.

#### **Item #8: Update on the RFP Process**

Measure Y Coordinator, Claudia Albano reported on the results of the RFP process for the Measure Y Evaluator for 2013-15:

- Staff will be going to the Public Safety Committee on December 11<sup>th</sup> to request permission to negotiate and execute a contract with Resource Development Associates (RDA).
- Two firms applied, and a panel of subject matter experts reviewed and rated the proposals with RDA receiving the higher score.

#### **Item #9: Agenda Building**

The following items were suggested:

- Update on the negotiation process for the evaluation contract with RDA
- Ask if the Chief of Police could attend either the January or February, 2013 meeting so he can hear the presentation of the community policing expert Member Barnett will be inviting, pending the Chief's availability. Members of the Community Policing Advisory Board should also be invited to this meeting.
- Ceasefire update from Captain Armstrong and Reygan Harmon from the Mayor's Office.

- A report from CRT officers about what they do on a daily basis.
- Deputy City Administrator, Arturo Sanchez to report on the merger of DHS, OPR and NSD.
- Preparing the next MYOC Quarterly report to the Public Safety committee.
- A discussion about what the MYOC can do to make the community safer.
- The regular meeting of the MYOC meeting in December is cancelled. Claudia Albano will send out a cancellation notice to the list.

**Item #10: Adjourn**

The meeting adjourned at 7:40pm

*Respectfully submitted by Claudia Albano, Measure Y Coordinator.*