

**Minutes of the
Measure Y Oversight Committee
Monday, October 15, 2012
6:30pm
Mark Dunakin Hearing Room (#1)
Oakland City Hall**

The following minutes were developed by watching the DVD of the meeting recorded by KTOP. Inaudible portions of the meeting are indicated.

These are “action minutes” and, as such, are intended to report official action taken by the Measure Y Oversight Committee (Committee) and provide a brief synopsis of the items heard. Please refer to the recording of the meeting for more detail. The recording of the meeting is available from the Measure Y Coordinator at 510 238-6372 or calbano@oaklandnet.com.

Item #1: Roll Call and Determination of a Quorum

The meeting was called to order at 6:35 pm. The roll was called and a quorum was declared.

Members present included:

- Joanne Brown
- Peter Barnett
- Chairperson Dorado
- Nyeisha De Witt
- Qa'id Aqeel
- Ryan Hunter

Member absent included:

- Vicente Cruz
- Melanie Shelby

Item #2: Open Forum

There were no speakers.

Item #3: Approval of the Minutes from the September 17, 2012 meeting.

Motion: It was moved by Member Brown and seconded by member Barnett to approve the Minutes of the September 17, 2012 meeting as written. Five ayes, 1 abstention. Motion passed.

Item #4: Breakdown of PSO Hours – continued from previous meetings

Chief Eric Breshears reported out for BFO II. He also stated that OPD Fiscal Manager Felicia Silvia will attend the next Committee meeting with a report from the fiscal side. He stated that they are working on how to calculate the PSO hours and, thus far they

have a list of activities that account for a certain percent of their time. They are refining this to get a complete picture and will have it for December's meeting. The item in their profile, thus far include:

- Line up
- Interdepartmental training
- Checking out a car
- Working in the field
- Writing reports in the office (because the wifi is slow in the cars. OPD is thinking about going from 3G to 4G in their cars to make faster.)
- Transport a prisoner to the jail if there is an arrest
- In response to a question, DC Breshears commented that the PSOs use a form to document their hours.
- Chairperson Dorado said he would accept some flexibility in what is defined as "PSO time spent on the actual beat" to include time PSOs spend on PSO related projects off of the beat. What the Committee is really interested in is the time PSOs spend on assignments that have nothing to do with PSO work – such as protests and demonstrations. DC Breshears said Felicia Silva's report next month will provide that information.

Community Policing Evaluation – update from OPD

DC Breshears provided an update on the items listed by the evaluators (RDA) and the Committee for improvement by OPD from the 2011-2012 Community Policing Evaluation.

- *Training plan:* In August, 2011 there was a spending plan developed for the PSOs that included training and equipment. In 2012, an additional training and spending plan was developed, and both were implemented. Because Measure Y does not fully fund the PSO program, the previous City Administrators did not want to spend the Measure Y training and equipment budgets given the City's budget deficit. There was concern that OPD would be spending funds that were not there. However, when Deanna Santana became City Administrator she clarified that OPD could spend the training and equipment funds.
- *PSO School:* Additional training for PSOs and PSO Sergeants was also provided. Training was given over two days for two groups of PSO/Sergeants. The SARA process was a focus of this training. The training was provided from an outside expert, Julie Wartell from San Diego. In addition, PSOs have also attended the COPPS Conference in Washington DC in 2011.
- *New PSO School:* A new school is planned for February, 2012 and will be similar to the one OPD held two years ago. There will be a mid year evaluation next year to see what additional training is needed.

- *Community policing training for the whole department:* There is a 40 hour course in the Police Academy for the new recruits that and includes SARA as well as communicating with the public, tolerance, racial diversity, etc.
- *Improving coordination between the violence prevention and community policing programs of Measure Y:* DC Breshears is in communication with Sarah Bedford about this, and this year they are working on quarterly meetings among the PSOs and Measure Y funded agencies. Committee members expressed an interest in participating in these meetings or in helping to organize them.
- *PSOs to CRTs:* This will take place in full in January with the Watch change.
- *Metrics for the CRTs:* This is still in development and DC Breshears is in contact with a Berkeley professor for help.
- Member Brown asked if the Committee can tell the public there is at least one SARA project in each beat. DC Breshears said there is an issue of how you count the beats – the 35 beats or the 57 community policing beats which will be discussed in the next couple of weeks. He will report back to the Committee.
- Members commented how much they appreciated DC Breshears circling back to them and providing this update which address the issues they and RDA raised vis a vis the 2011-12 Community Policing evaluation.

Item #5: PSO Supervisors

Sgt Allison provided an overview of what PSO Supervisors do on a daily basis.

Highlights include:

- At Line Up, the Sergeants orient the PSOs to the day, review crime trends, etc.
- They provide or ensure that training needs are met by PSOs and CRTs.
- They work with the PSOs to be sure they are up to date on the presentations they show at the NCPCs meetings.
- They review the SARA projects in the database.
- They go through their email to see what constituent complaints have come through.
- They see what kind of meetings are being held such as Neighborhood Watch, personal safety training, read- along requests from schools, etc.
- Sometimes there are operations they have to participate in that affect all of the beats.
- Sometimes they bring out the mobile police van to neighborhoods.
- They coordinate the training of the officers in their squad for firearms and other department training.
- They have bi-monthly meetings with each officer, individually, to go over their performance including their SARA projects and to see that they have at least 3 projects (one that is violence reduction oriented) they are maintaining.

- Sometimes officers are required to investigate burglaries. They completed a 40 hours course so they can do this as time permits.
- They conduct workshops.
- Pass out flyers on crime project, the camera project, etc.
- They are called out for demonstration and protests.
- They check to see if the payroll codes are correct and do the paperwork for vacation and sick days.
- They monitor Telestaff which tracks call signs for a particular day.
- Work with Internal Affairs and on other administrative issues.
- In response to a question, Sergeant Allison said when she and other go to conferences or workshops they do pass on what they have learned, primarily at Line Up. She also said sergeants do have to approve some arrests and also the follow-up reports, however, this does not take up a significant amount of time.
- Sergeant Allison said her squad will not be affected by the moving of some PSOs to CRTs, but what she does have to deal with is the frequent changes in PSO and the needs to orient and train them.
- Chairperson Dorado commented that there are things the community can benefit from that PSOs learn at conference or at trainings that could be shared at the NCPC meetings. DC Breshears said he would share the SARA training materials with the Committee.
- Chairperson Dorado said there was a burglary in Maxwell Park where the officers who responded told the family they should move out of Oakland. He would like these officers tracked down and educated. In addition, the family was afraid to provide the names of the officers because they were afraid they wouldn't get service from OPD should they get burglarized again. Sergeant Allison asked if he would like to initiate a complaint and Chairperson Dorado responded that he would.

Sergeant Wong described his role as the Administrative Sergeant for BFO II. Highlights include:

- He takes the PSOs Sergeant's place when he or she is absent.
- Performs all the administrative work, staffing detail, vehicles, call signs, payroll corrections, and anything else to support the other supervisory and the command staff.

Item #6: OFD Mentoring Program

This item was tabled until the November meeting as chief Reid was not able to attend tonight's meeting.

Item #7: Public Safety Committee – MYOC Presentation/Letter

This item is in the process of being agenized at the Public Safety Committee.

Item #8: Agenda Building

- Member Bennett is going to invite the retired police officer from Pasadena he knows to make a presentation at the January meeting on how community volunteers can participate in community policing operations. She gave this presentation at the COPPS Conference last year. He would like OPD, DHS, and CPAB and others invited.
- Measure Y Evaluation decision.
- Revenue and Expenditure reports from DHS and OPD.
- Felicia Silvia, OPD Fiscal on the PSO hours
- Fire Chief Reid on the Measure Y funded mentoring program.
- Operation Ceasefire Update from Reygan Harmon, Mayor's Office
- Begin writing content for the new Measure Y legislation.
- It was mentioned that PSO Steve Vierra had received a compliment from a community member saying he was responsible for cleaning up Peach Street. It was mentioned that at BART meetings employees are often introduced or recognized and that would be a valuable practice to emulate.
- It was noted that the Measure Y website could benefit from having community policing related information, press releases and other information added to it. DHS maintains the Measure Y database.

Item #9: Adjournment

The meeting adjourned at 7:50pm

Respectfully submitted by Claudia Albano, Measure Y Coordinator