

**Measure Y Violence Prevention & Public Safety Oversight Committee
Minutes of the Monday, June 18, 2012 Meeting
Mark Dunakin Hearing Room
Oakland City Hall**

The following minutes were developed by watching the DVD of the meeting recorded by KTOP. Inaudible portions of the meeting are indicated. These are "action minutes" and, as such, are intended to report official action taken by the Measure Y Oversight Committee (Committee) and provide a brief synopsis of the items heard. Please refer to the recording of the meeting for more detail. The recording of the meeting is available from the Measure Y Coordinator at 510 238-6372 or calbano@oaklandnet.com.

Item #1: Roll Call and Determination of Quorum

The meeting was called to order at 6:30pm by Chairperson Dorado. The roll was called. A quorum was declared at 7:20pm when member DeWitt arrived. Attendance was as follows:

The following members were present:

- Member Hunter
- Member Aqeel
- Member Barnett
- Chairperson Dorado
- Member Brown

- Member DeWitt

The following members were absent:

- Member Cruz
- Member Shelby

Item #2: Open Forum

Jim Dexter, Chair of the 13Y NCPC. Below is a summary of his remarks:

- There are a variety of meetings and workshop to be held including the: Beat 13 NCPCs burglary workshop on June 21, the 13y workshop on video surveillance on June 30, and the second annual Neighborhood Watch block captains meeting.
- Mr. Dexter noted there is a significant increase in the number of new Neighborhood Watch groups since last year (40) when they had their first Neighborhood Watch block captains meeting. Every neighborhood is 13y now has a Neighborhood Watch group in it. However, they still need to increase the coordination with the CORE program - which is the goal for 2013.
- Regarding the Measure Y budget information, it looks boring, however, in detail, there are serious issues present. There is a lot of obfuscation and we do not know what is going on with the PSO program and how the funds are spent. The information you do have is confusing, misleading or nonexistent.
- If you are not performing your oversight function, than what is the point of meeting? For example, on page 10 of the Jan 25, 2011 Violence Prevention Report from RDA it shows that 22 random PSO payroll reports were examined by the auditor and 11 were erroneously charged to Measure Y. 50% of a random sample being wrong is not good. We need to have an outside auditor come in

and be sure that when the PSOs charge Measure Y they really are doing Measure Y activities.

- The Public Safety Committee still considers agenda items related to Measure Y without your participation. So as a Committee you need to work hard to be sure Council members and the City Administrator are made aware that you need to hear items prior to them being brought to the Public Safety Committee.

Item #3: Approval of Minutes from the April 16 and May 7, 2012 Oversight Committee Meetings

This item was taken out of order and heard at 8:03pm when a quorum was present.

- **MOTION:** It was moved by Member Hunter and seconded by Member Aqeel to approve the minutes of the April 16, 2012 meeting as written. Motion passed: 5 ayes, 1 abstention.
- **MOTON:** It was moved by Member Brown and seconded by Member Hunter to approve the minutes of the May 7, 2012 meeting as written. Motion passed: 4 ayes, 2 abstentions.
- It was suggested that the minutes only show those members who are ill or out of town as “excused” and all others who are not present be considered “absent”. This is in accordance with the Committee bylaws which state that a member may be removed if they are absent from three consecutive meetings unless they are ill or out of town.

Item #4: Measure Y Budget –OPD Revenue and Expenditure Report for February and March, 2012

Felica Silva handed out a narrative to accompany the Revenue and Expenditure report the Committee members received in their packet. She reviewed the Revenue and Expenditure reports regarding OPD’s Measure Y expenditures through March 31, 2012 (cumulative). Ms. Silva confirmed she will send a narrative report on a monthly basis to be included in the packet, for the month under review; however, she will only give a verbal report every other month.

- Regarding community policing training, funds in this category were expended on the POPS conference PSOs attending in February. There have been no expenditures in this category since then.
- Regarding funds expended in the special enforcement category, OPD is actively auditing and correcting funds expended in this category. There was no details on this at this time.
- Regarding a comment by Member Barnett, he expressed the opinion that not all the categories should be charged to Measure Y – such as acting pay, extension of shift, etc. He said he though it was ambiguous in the legislation. Ms. Silva said OPD makes every effort to be sure the coding is correct and that they are charging appropriately. Also, there is an accountant that is dedicated to accounting for Measure Y expenditures, specifically.
- Member Brown asked if OPD has the capacity to tell the Committee how many PSO positions were filled or vacant for the reporting period. Number of positions paid by Measure Y funds, including vacancies. Ms. Silvia said OPD could do that

and in response to Chairperson Dorado said she will provide as much detail as she can to provide a complete picture of how the Measure Y funds are spent.

Item #5: Draft Evaluation RFP

Dyanna Christie from DHS reported on the need for a Measure Y Evaluation RFP. The competitive process for an external evaluator is done every three years. The contract is administrated out of the City Administrator's Office and they will oversee the process. Ms Christie is assisting the City Administrator's Office is drafting the RFP. The draft was included in the Committee members' packet and is an opportunity for the Committee to reflect on: 1) what they want in the RFP itself and, 2) in the process.

- Member Brown suggests that we emphasize the need for applicants with expertise in law enforcement, community policing, and the criminal justice system to apply.
- Suggestions for review panel members for the RFP would be appreciated. Please give names to Ms. Christie.
- Member Hunter commented that more time is needed to review the draft RFP to be sure key questions are included such as: What programs are most effective?; How do we compare programs?; How do we identify what grantees are doing well, and why?; How do we identify populations where Measure Y is and isn't having an effect?; and ultimately, Does Measure Y reduce crime and violence in Oakland?
- **MOTION:** It was moved by Member Brown, and seconded by Member Aqeel that the Chairperson form an Ad Hoc Committee to review the draft RFP and make recommendations to the Measure Y Oversight Committee at the July meeting. Motion passed, 5 ayes, 1 abstention.
- The Ad Hoc Committee consists of Member Brown, Member Hunter, and Chairperson Dorado. Member Hunter agreed to organize the Ad Hoc Committee and write up the recommendations.
- It was agreed to extend the timeline by one month to include the input from the Measure Y Oversight Committee.

Item #6: Final City Council MY funding Allocations

Ms. Jagannathan could not attend due to an emergency, however, there were no changes to the recommendations as presented at last month's meeting. A copy of the Resolution was provided to the Committee.

Item #7: Breakdown of PSO Hours - continued from previous meetings.

Lt. Hamilton, Special Resources Commander for BFO I, provided a report, including the dates and funding sources, for the time the PSOs have spent off their beats working on Occupy Oakland. He submitted a written report to the Committee members, and it was requested that in the future such reports be provided prior to the meeting so members can review the information. In addition to the data provided, the following points were made:

- PSOs are able to change their schedules to accommodate Occupy Oakland and they are not charging this time to Measure Y. OPD understands the importance of not charging to Measure Y when PSOs are not doing beat-related work. Most

of the time PSOs spent working on Occupy Oakland was charged to the general fund's overtime budget.

- PSOs fill out their own time sheets, but they are audited by the PSO's Supervisor and then by the Commander.
- When PSOs make arrests or give tickets there is a possibility they will have to go to court. If they are off duty they would be paid overtime to attend court regarding those arrests or citations. Depending on whether or not their arrests or citations were related to their PSO work determines if their overtime pay would come out of Measure Y or the General Fund.
- There was a major Occupy events on May 1 so all the PSOs were taken off of their beats to help out. Lt. Hamilton said it is labor intensive to determine how many officers are staffing each of the Occupy Oakland events. However, if the Committee feels this is important than he will try to find someone to do this but it is taking resources away from something else.
- Chairperson Dorado said he would like to see a list of all the beats, the percentage of time PSOs spend on their beats, and the total hours. Lt Hamilton said that he understands the Committee has been requesting a report such as this for many months, but there is no mechanism in place to be able to do that. He would have to take that request back to OPD as trying to figure it out would take up too much of the PSOs time.
- Lt Hamilton committed to coming back to the Committee in July to report whether or not OPD can come up with a mechanism to provide the Committee with the report it wants.
- Lt Alexander from BFO II said that he cannot make that commitment because he does not have the staff capacity. Tracking the hours, as the Committee suggests, would have to be done by hand. There are too many administrative tasks related to the NSA that take precedence.
- Member Brown asked: What can OPD give the Committee related to this matter that can be reported on on a regular basis? What information can be cobbled together that gets at this question of how the PSOs use their time given the resources OPD has? Lt Hamilton committed to provide a report at next month including: beat number, PSO, number of hours charged to Measure Y, and total number of hours. This will be for BFO I only.

Item #8: Retreat Committee Report

- An informal poll of members was taken to determine interest in going forward with the Measure Y Oversight Committee retreat. Sufficient support was indicated, and the meeting will be held that following Saturday from 9am to 12:30pm at the Lincoln Child Center on Lincoln Avenue.
- Members were asked to look at the enabling legislation, the first annual report, the bylaws and other pertinent documents which Secretary Albano will send out with the notice.
- Agenda items will include:
 1. What does *oversight* mean – where it has been effective and where has it not be effective?
 2. Measure Y Oversight Committee Annual Report.

There was discussion that such a report would provide a legacy from this Committee to future Committees.

- Chairperson Dorado will take the Minutes and Secretary Albano will facilitate.

Item #9: Agenda Building

Speaker - Jeff Baker, former Measure Y Coordinator. The following points were made:

- Proactive policing requires proactive oversight. So, keep that in mind as you go into your retreat. Don't be in a reactive mode but set a proactive tone.
- Get involved in the budget process going on now. For example the Mayor's office put an item in your budget without coming to you about it first. Look at the report from the outside auditor where 50% of the payroll records were charged to Measure Y in error. Can imagine what else is in there?
- You should let City Administrator Santana know your concerns.
- Mr. Baker was amazed that OPD doesn't have the capacity to track the PSOs activities and time in their beats. For them to come to this Committee seven and a half years into Measure Y and say they can't track PSO hours is outrageous. As an oversight committee you are not challenging them enough.
- Regarding the RFP, in his opinion, RDA has done an excellent job and he is surprised it is going out to bid and should be sole-sourced.

Item # 9: Agenda Building

The following items were suggested for future agendas:

- Fire Chief and the Mentoring Program
- RFP Committee Report
- Lt Hamilton PSO hours
- Normalization of the data: RDA
- DHS Revenue and Expenditure Report
- Final RDA Violence Prevention Report
- Ms. Harmon's position
- Review at the vacancies on the Measure Y Committee

Item #10: Adjournment

The meeting was adjourned at 8:55pm.

Respectfully submitted by C. Albano, Measure Y Coordinator